

Leave of Absence Request

The Loyola University Chicago Quinlan School of Business (Quinlan) requires all students to maintain continuous enrollment in graduate level courses from the time of their admission up to the time of completion of all course work required for the degree. A student may request a Leave of Absence from the program, but must re-apply to Quinlan if the student does not enroll in two consecutive quarters. If you would like to request a leave of absence, please fill out this form and return it to:

Quinlan School of Business, Graduate Programs
Director of Quinlan Graduate Programs
1 East Pearson Street, Room 204
Chicago, IL 60611
Fax: (312) 915 – 7207

Name: _____ Student ID#: _____

Address: _____

Street

Apt#

City

State

Zip Code

Phone: _____ LUC email: _____

Program:

___MBA ___MSISM ___MSIMC ___MSA ___MSF ___MSHR

___Dual Degree _____Certificate Program_____

Last Quarter enrolled:

___Fall, 20___

___Winter, 20___

___Spring, 20___

___Summer, 20___

Would like to return in the following Quarter:

___Fall, 20___

___Winter, 20___

___Spring, 20___

___Summer, 20___

Comments: _____

Student Signature: _____ Date: _____

___ Date Received ___ Approved ___ Denied ___ Student Contacted



QUINLAN
SCHOOL of BUSINESS